

RESIDENTIAL TENANCY APPLICATION

(One application per person)

NAME:

PROPERTY:

DATE YOU WISH TO BEGIN TENANCY:

PETS YES NO

NUMBER OF PEOPLE APPLYING: **PRICE PER WEEK:**

Please provide documents from the following checklist.

RENT LEDGER FROM YOUR CURRENT AGENT

(If you are currently a home owner please provide a Rates Notice.)

DRIVERS LICENCE

(If you do not have a drivers licence, we will accept 2 other forms of photo and/or personal identification.)

PROOF OF INCOME

(YOUR LAST 3 PAYSLEIPS OR LETTER CONFIRMING YOUR INCOME)

(If unemployed we accept Centrelink statements. If you are self employed - last year's tax return or letter from accountant.)

PLEASE ATTACH TO THE APPLICATION, FOR PROCESSING!

PERSONAL DETAILS

Full name D.O.B.

Daytime No. Mobile No. A/H No.

Email Address

Names of all Occupants

Will there be children living at the property Yes No Ages

Number of pets Type Breed Inside/Outside

Car Registration Number Drivers Licence Number

RESIDENTIAL DETAILS

1: Current Address Period of Occupancy

Rent Paid \$ pw Reason for leaving

Current Lessor/Agent

Contact Person Ph.

2: Previous Address Period of Occupancy

Rent Paid \$ pw Reason for leaving
Lessor /Agent

Contact Person Ph.

OCCUPATION DETAILS

Current Occupation Current Employer

Employment Basis Full time Part time Casual No of hours per week

Phone No. Contact Person & Position

Period of Employment Net Weekly Salary

If employment for less than 12 months, previous employer

Contact Person Ph.

IF SELF EMPLOYED

Name of Business

Industry How long has the business been running?

Accountants Name Contact Number

IF STUDENT

Name of College, TAFE or University

Course

Student ID #

REFERENCES

BUSINESS/WORK REFERENCES

1: Name Business Name

Address Phone No.

2: Name Business Name

Address Phone No.

PERSONAL REFERENCES

1: Name Relationship How Long Known

Address Phone No.

OTHER RELATIVE NOT LIVING WITH YOU

1: Name	<input type="text"/>	Relationship	<input type="text"/>
Address	<input type="text"/>	Phone No.	<input type="text"/>

DISCLAIMER AUTHORITY

I, the applicant, do solemnly and sincerely declare that the information contained in this application is true and correct and that all of the information was given of my own free will. I, the applicant understand that you as the agent for the lessor have collected this information for the specific purpose of checking identification, character, credit worthiness. I have inspected the above listed rental property and wish to take a tenancy of the premises for a period of -----months/years from ---/---/--- at a rental of \$----per week. The rent to be paid is within my means and I agree to pay a Bond of \$---

I have been informed, understand and agree that the acceptance of my application is subject to a satisfactory report being obtained from information supplied on the tenancy Application submitted by me. I have been informed, understand and agree that should this application not be accepted, the agent is not required or obligated to disclose why or supply any reason for the rejection of this application.

Once the application has been approved I agree to pay 2 weeks rent and sign the Lease agreement to secure the property – I agree that if the application is successful and I pay the first 2 weeks rent and I decide not to proceed that the money will be forfeited to your office.

Applicants Name-----Signed-----

INFORMATION ATTAINMENT DISCLAIMER AUTHORITY

I, the applicant, do solemnly and sincerely declare:-

In accordance with Section 18n(1)(b) of the Privacy Act I authorise you to give information to and obtain information from all credit providers/references and employers named in this application. I understand this information may be used to assess my application.

I further authorise the letting agent to contact and/or conduct any inquiries and or searches with regard to the information and references supplied in this application.

Applicants name-----Signed -----

Submit Your Application	Clear
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